



**Cambridge Assessment
International Education**
Cambridge International School

AICE Booster Club

★ 200 Great Barracuda Way, St Johns, FL 32259 ★
(904)547-4400

PARENT MEETING MINUTES

VENUE: Art Room at BHS

DATE: 09/09/2025

TIME: 5:30

Attendance:

- Sign-in Sheet from Parents (Tracey, do you have this?)
- Board: Danica Fuller, Tracey Shelton, Anna Ramirez, Terra Morris, Alison Capling, Melody Cashwell, and Jonathan Higgins

Absent:

- William Li

Minutes Taken By: Terra Morris

Meeting Called to Order: 5:33 pm

President Update:

- Introduction of the Board
- Background of the AICE Booster Club & Its Purpose
 - Banquet
 - Pinning Ceremony
 - Parents' Role in Membership
 - Currently, 713 Students are in the program as of today; it's a big year for AICE!

Secretary Update:

- Approval of Last Meeting Minutes
 - This was not done

Treasurer Update:

- ~\$6000
- SQUARE was missing details from Meet the Teacher Day
 - If anyone signed up on Meet The Teacher Day, please see Tracey to ensure your membership is properly recorded.
 - Anyone wanting to sign up during today's meeting, please see Tracey.

Marketing Update:

- First Fundraising Activity: Candy Bars
 - Danica provided insight from last year's sale
 - Productive sales last year
 - Students get Volunteer hours for every box sold (5 hours per box)
 - Goal for every AICE student to sell 1 box (min)
 - Danica will meet with Dr. Higgins to determine the launch date

Membership Update

- Need to get the final numbers from SQUARE

Communication Update:

- Check out the BEACHSIDE HIGH SCHOOL AICE BOOSTER CLUB Facebook page for updates on meetings, fundraisers and other AICE information!
 - <https://www.facebook.com/share/g/164eCyjMVh/>

Presentation by Jonathan Higgins:

- Intro of BHS AICE Office Team
 - Mrs. Calderone not present
 - If you email bhsaice@stjohns.k12.us and it goes to Higgins, Cashwell, and Calderone
- Presentation Regarding the AICE Program at BHS
 - Dr. Higgins presented with a slide show (He will share a copy)
 - Year of Celebration
 - Growth in AICE
 - 30% of BHS students in AICE (713 candidates)
 - School Team using My Cambridge
 - Testing Info
 - Results and New Test Dates
 - AICE Senior Lock In
 - BHS AICE Student Handbook
 - Please read and sign
 - AICE Website for updates and detailed info about AICE
<https://www-bhs.stjohns.k12.fl.us/aice/>
 - Dr. Higgins will stay after the meeting to answer questions

Meeting Adjourned

- Approximately 6:15 pm
- Parents stayed to talk to Dr. Higgins and Tracey