

Dual Enrollment Checklist – NEW Student

Complete all items before submitting your packet. Students should submit the completed packet to their school counselor (Patterson and Sterling in the 2nd floor office, Ashenfelder and Shook in the 3rd floor office of building 4) AS SOON AS POSSIBLE for the best chance of securing a 'seat' in the requested course before courses reach capacity. *If you are in the AICE program, please return this form to Mr. Higgins. **Complete packet includes: signed consent, correctly completed registration form (without counselor signature) and a complete set of test scores.**

2/28/2024 by lunch –BHS deadline – school counselors recommend submitting completed packets ahead of this deadline as classes fill up quickly. If you are in the AICE program, please return this packet to Mr. Higgins

Initial next to each step once completed

[illegible][illegible]

____ Check your cumulative unweighted GPA in HAC to ensure eligibility of 3.0 or higher

Take either the SAT, ACT, PSAT/NMSQT, or PERT test if you have not already (scores cannot be more than two years old)

____ Attach a score report from either ACT, SAT, PSAT/NMSQT, or PERT to this packet

☐ Read ‘guide to apply online’ to help you navigate the dual enrollment online application >>>>>>>>>>

[illegible]

_____ Complete the consent form in this packet without counselor signature

[illegible]

____ Complete the registration form in this packet without counselor signature (see example on next page). It is VERY important to fill out the 'alternative section' on the registration form.

SJRSC summer term classes are from May 8 – August 6

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Your Beachside schedule cannot be changed to accommodate dual enrollment classes

Summer, 2024

Keep this page for your records

Qualifying Test Scores

Course Placement & Required Test Scores	PERT	ACT	SAT	PSAT/NMSQT
ENC 1101	103 (writing) and 106 (reading)	17 (English) and 19 (reading)	25 (writing & language) and 24 (reading)	490 (EBRW)
MAT 1033 (college elective credit)	114 (math)	19 (math)	24 (math)	480 (math)
MAC 1105/STA 2023	123 (math)	21 (math)	25 (math)	490 (math)
Check SJRSC catalog for pre-requisite requirements for all other math courses. All test scores must be less than two years old.				

Example of completed course registration chart

Term 1-2-3	CRN/Section Number	Credit Hours	D.E. Code	Course Prefix & Number	SJR State Course Title	Times/Online	M	T	W	R	F
1	30264	3		ENC 1101	Composition I	9:00 - 12:10		X		X	
1	30240	3		MAC 1105	College Algebra	online					
	Total Hours	6									

It is **VERY** important to fill out the 'alternative section' on the registration form.

How many credits can a student take?

Dual enrollment students may take a maximum of:

- ten (10) credit hours in the fall term, and
- ten (10) credit hours in the spring term, and
- six (6) to eight (8) credit hours (a maximum of 2 courses total) for the summer term

Early admission dual enrollment students must take a minimum of twelve (12) and a maximum of sixteen (16) dual enrollment credit hours each fall and spring term. Early admission dual enrollment students cannot take any classes on the Beachside campus. The early admission opportunity is only available to seniors.

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St. Johns River State College Online Consent Form for Participation in the Dual Enrollment Program

Student's Last Name & First Name: _____

Student's SJR State X Number (REQUIRED): X00 _____ Entry Term Applied for: 2024 Summer

HIGH SCHOOL IN WHICH YOU ARE CURRENTLY ENROLLED:

Beachside HS St Johns FL
High School Name City State Expected Graduation Date (Month and Year)

High School Counselor's Signature

Date

POLICY STATEMENT ON EQUALITY OF OPPORTUNITY AND NONDISCRIMINATION: St. Johns River State College does not discriminate against any employee, prospective employee, student or student applicant in admission or access to, or treatment or employment in, its programs and activities on the basis of race, creed, color, national origin, marital status or religion nor does it discriminate against the qualified disabled or on the basis of age or sex, except where age or sex is a bonafide qualification. The college subscribes to and endorses all provisions of the Civil Rights Act of 1964, as amended; Federal Executive Order 11246, as amended; Title VI and Title IX of the Educational Amendments of 1972, as amended; and the Rehabilitation Act of 1973, as amended.

ASSISTANCE FOR DISABLED PERSONS: If you require special services due to a disability, you may notify the Counseling Office on the campus nearest you. This voluntary self-identification allows SJR State to prepare appropriate support services to facilitate your learning. This information is confidential and does not affect your admission to the College.

ALL STUDENTS AND A PARENT OR COURT-APPOINTED GUARDIAN MUST SIGN BELOW:

I certify that the information given in this admissions form is complete and accurate; and I understand that to make false or fraudulent statements within this admissions form may result in disciplinary action, denial of admission to the dual enrollment program, and invalidation of credits or degrees earned. If admitted, I hereby agree to abide by the policies of the Board of Trustees and the rules and regulations of the College. Should any of the information I have given change prior to my entry, I will immediately notify the Dual Enrollment Office. I certify that as a condition of my admission to the dual enrollment program, I will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during enrollment at St. Johns River State College.

- I further understand that an overall unweighted 3.0 high school grade point average is required to participate in the dual enrollment program, and students must maintain a 3.0 high school GPA and a 2.0 college GPA throughout the program.
- I am required to take the SAT, ACT, or PERT before registering for courses. If I plan to enroll in English or Mathematics courses I must have the qualifying scores.
- I understand that earning below a grade of "C" (including a "W" grade for withdrawing) in any dual enrollment course will result in dismissal from the program. Students must contact the Dual Enrollment Office for the petition process.
- By signing below, I acknowledge that I have received, read, and understand the expectations and requirements stated in the Principles of Participation form, I have viewed the New Student Orientation (located on the Dual Enrollment homepage), and agree to the terms for participation in the SJR State Dual Enrollment program.

X _____
Parent or court-appointed guardian name (please print – first /last)

X _____ / _____
Signature of parent or court-appointed guardian Date

X _____
Student name (please print – first / middle /last)

X _____ / _____
Signature of student Date

Please return this signed document and a copy of your placement test scores (SAT, ACT, or PERT) to your high school counselor. Applications are deemed incomplete without this form and test scores. If you are using test scores (AICE, AP, IB, or CLEP) to receive entrance in to particular courses those test scores and Credit by Exam Request must be submitted to your high school counselor.

For office use only:

Corrected High School: _____

Semester of Admission: _____



Dual Enrollment



Early Admissions



Collegiate High School



SJR State Dual Enrollment/Early College Program/Early Admissions Registration/Approval Form

Updated: 9/22

CLASSIFICATION (PLEASE CHECK ONE): Dual Enrollment ☒ Early College Program _____ Early Admissions _____

CLASS LOCATION: SJR State site ☒ High School site _____ YEAR & TERM: 2024, Summer

HIGH SCHOOL GRAD YEAR _____ NEW STUDENT ☒ OR RETURNING STUDENT _____

NAME: _____ DATE OF BIRTH: _____ / _____ / _____
Last First Middle

EMAIL: _____ SJR STATE X NUMBER (REQUIRED): X00 _____

PHONE NUMBER: _____ SCHOOL: Beachside High School

I understand that I must have an unweighted 3.0 G.P.A. to participate in the Dual Enrollment Program. In addition, I understand that should I make below a "C" (including a W grade for withdrawing) in any dual enrollment course, I will be dropped from the program.

STUDENT SIGNATURE: _____ DATE: _____

Students must have an overall 3.0 unweighted G.P.A. to participate in the Dual Enrollment Program. Students must provide recent (within 2 years) results of one of the following: Pre-ACT, ACT, PSAT, SAT, or PERT. Official test scores must be on file to enroll in College Dual Enrollment Courses. Students planning to enroll in English or Math courses must attain a qualifying score.

Overall Unweighted GPA: _____ Counselor's Initials: _____

This student is approved to take the following course(s) for Dual Enrollment and to satisfy the required high school credit.

Please list the courses you would like to register for and total your credit hours. Under "Alternative Section" you can list a second CRN/Section Number in the event your first choice is closed. The DE Code is for office use only. It is your responsibility to check your concise student schedule to ensure your class schedule is correct. Term: 1= Full Semester, 2 = A mini-semester, 3 = B mini-semester.

Courses	Term 1-2-3	CRN/Section Number	Credit Hours	D.E. Code	Course Prefix & Number	SJR State Course Title	Times/Online	M	T	W	R	F
1												
2												
3												
4												
5												
6												
		Total Cr Hrs										

Alternative Section - Please list an alternate CRN/Section number in the event the first section is full when your registration form is processed. Please correspond the alternate sections with the "Courses" column numbers above.

↓VERY IMPORTANT↓

Courses	Term 1-2-3	CRN/Section Number	Credit Hours	D.E. Code	Course Prefix & Number	SJR State Course Title	Times/Online	M	T	W	R	F
1												
2												
3												
4												
5												
6												

I hereby certify that this student has demonstrated the maturity, motivation, dependability, and academic ability to perform satisfactorily at the College Level.

X _____ Signature of High School Counselor X _____ Date