



**Jacksonville A. Philip Randolph Institute
Fifteenth Annual Scholarship Award
Directions for Completing the Application
Process**

Step One - Application

Each applicant must complete all parts of the “Scholarship Award Application”. Make sure the application is signed and dated. If the applicant is younger than 18 years of age, a parent or guardian must also sign the application.

Step Two - Nomination

Each applicant must secure nominations from two (2) active members of any union. The union member making the nomination must be affiliated with the AFL/CIO, Change to Win or the Teamsters. The nominations must be submitted on the “Union Member Nomination” forms included in the packet.

Step Three – Certification of Grade Point Average

Each applicant must submit an accurate grade point average as of the date of the application. The grade point average must be certified by an administrative staff member of the school the student is attending.

The certification must be provided on the form included in the packet.

Step Four – Certification of Community Service Hours

Each applicant must submit certification of community service hours. A minimum of 50 community service hours is required. The certification must be provided on the form included in the packet.

Step Five – Essay

Each applicant must submit a three-to-five-page essay on a woman or group of women and their contributions to the labor movement and how their contributions have continued to benefit us to date. The essay must be typed double spaced or legibly written double spaced. Grammar and spelling are important. List references and resources used to prepare the essay. Make sure your name is on each page of your essay.

Step Six – Submission of Scholarship Application

Each applicant must submit a completed scholarship packet to Jacksonville A. Philip Randolph Institute, Post Office Box 43472, Jacksonville, Florida 32203-3472 by mail on or before April 18, 2025.

Step Seven—Attendance at Mandatory Interview

Each applicant is required to sit for an interview with the members of the Scholarship Committee and/or Executive Board of Jacksonville A. Philip Randolph Institute (APRI). Applicants under the age of 18 must be accompanied by their parents or send written permission for the child to attend. This meeting is mandatory and a part of the application process. The date of the interview is May 1, 2025. All applicants will be contacted with the time at a later date.

GOOD LUCK!!!

I hereby certify that all of the information I have submitted is accurate as of the date of this application. I authorize members of the Jacksonville A. Philip Randolph Institute Scholarship Committee to contact the school I attend, the organization(s) for which I have performed community service and/or union members who have nominated me for additional information if needed. If awarded the scholarship, I agree to the publication of my name and likeness in the media.

Signature of Applicant

Date

Signature of Parent (if under 18 years of age)

Date



**Jacksonville A. Philip Randolph Institute
Certification of Grade Point Average**

High School Attending

Grade Point Average

Certification of Grade Point Average

As of the date of this application, the Grade Point Average reported by

_____ is accurate.
Name of Applicant

Signature of Administrative Staff Certifying GPA

Date

Print Name

Title of Administrative Staff Certifying Grade Point Average

Office Phone

Best Time to Call



**Jacksonville A. Philip Randolph Institute
Certification of Community Service Hours**

Number of Hours of Community Service

Organization for Which Community Service Was Performed

Address

Phone Number

Certification of Community Service

As of the date of this application, the Community Service hours reported

by _____ are accurate.

Name of Applicant

Signature of Staff Member Certifying Community Service Hours

Date

Print Name

Title of Staff Member Certifying Community Service Hours

Office Phone Number

Best Time to Call