 Signed Application Must be Turned into Ms. Fortier in the Building 1 Counseling Office

Voluntary Public Service (Office Intern)
Application 2027-2028 School Year
Non-Credit Bearing Class – 50 Community Service Hours Per Semester
Seniors Only

Turn in signed application to building 1 counseling office (Ms. Fortier): January 20, 2027

Name: _____ **Student ID**_____

1. Criteria (initial that you meet each requirement):

_____ minimum 3.0 unweighted cumulative GPA

_____ no excessive absences or tardies for 2026-2027 school year

_____ no disciplinary infractions for 2026-2027 school year

2. *Beachside High School voluntary public service/office interns are expected to be model students on our campus and in your assigned location. If character or academic issues arise during the school year OR if the office intern does not meet expectations of the role, schedule changes will be made to the next available elective.*

By signing below: I understand that I will be removed from the office intern role if I have excessive absences, any disciplinary action, or do not meet the class expectations as outlined on the back of this form.

Student Signature: _____ *Date:* _____

Parent/Guardian Signature: _____ *Date:* _____

Please rank each of the following, 1-4. (1 being your most wanted location and 4 being your least wanted location)

_____ Front Office

_____ Media Center

_____School Counseling Office

_____ Advanced Programs Office

For Guidance use only:

GPA _____

Current School Year Absences: Excused: _____ Unexcused: _____

Confirmation no discipline issues over time at BHS: _____

Approved and course code 0500370 added to requests: _____ Denied: _____

Voluntary Public Service (Office Intern) Expectations 2027-2028 School Year

This is a non-credit bearing class, and it will not impact students credits or GPA

Students will earn 50 service hours per semester

Students selected for Voluntary Public Service (Office Intern) will agree to:

1. Report to your assigned location on time each day
2. Do not leave your assigned area early or without permission
3. Treat the assignment as a job
4. Complete all tasks assigned before completing homework/classwork/studying for exams
5. Do not disturb the class or office
6. In an office setting you may hear or see information you will be expected to keep confidential
7. Follow all rules of your assigned area

Student Signature: _____ *Date:* _____

Parent/Guardian Signature: _____ *Date:* _____